

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

July 19, 2011
6:00 P.M.

AGENDA

1. **PRELIMINARY**

1.1 Call to Order. Roll call:

Trustees

Layla Avila, President
Jan Baird, Clerk
Jorge Hernandez
Sylvia Macias
Sharon Stys

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.

1.2 Flag salute.

2. **PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. **COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. **REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held June 28, 2011 and June 28, 2011-II.
- 5.2 **Purchase Order List No. 01** (supplement). The Superintendent recommends approval of purchase order list no. 01.
- 5.3 **Contract List No. 01** (supplement). The Superintendent recommends approval of contract list no. 01.
- 5.4 **Travel and Conference Report No. 01** (supplement). The Superintendent recommends approval of travel and conference report no. 01.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

6. **BUSINESS**

- 6.1 **Salary Schedule – California School Employees Association** (supplement). The Superintendent recommends adoption of the salary schedule for classified bargaining unit (California School Employees Association). As previously negotiated, effective July 1, 2011, unless otherwise negotiated, the combination of salary schedule reductions and furlough days shall be equivalent to a nine percent (9%) decrease in the salary schedule from the 2008-2009 salary schedule.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 6.2 **Real Property Advisory Committee** (supplement). Eric Hall and Associates will present and submit for Board authorization the Real Property Advisory Committee Report authored by the RPAC Committee on June 20, 2011. The Superintendent recommends acceptance and approval of this report.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 6.3 **Approval of Award Bid for Roof Removal and Replacement – Adco Roofing** (supplement). Approval is sought for Adco Roofing to remove and replace roofs at Los Altos, Carmela and Graves Middle School. This bid is for roof removal, abatement, labor, purchase and installation of new roof applications at each school. Sealed bids from five roofing companies were accepted. Adco Roofing submitted the lowest bid at \$319,000.00. The Superintendent recommends the acceptance and approval of the bid from Adco Roofing.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

6.4 Approval of Contract Agreement with Adco Roofing for Roof Removal and Replacement, 2011-00A (supplement).

Approval is sought for contract agreement 2011-00A with Adco Roofing for roof removal and replacement of roofs at Los Altos, Carmela and Graves Middle School. This contract agreement includes roof removal, abatement, labor, purchase and installation of new roof applications at each school at a cost of \$319,000.00. The Superintendent recommends approval of contract agreement 2011-00A.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. GENERAL

7.1 Board Policy 3610 - Fund Balance, Second Reading and Possible Adoption (supplement).

This is the second reading of Proposed Board Policy 3610, Fund Balance. This policy is needed to comply with GASB Statement 54 that is effective for the 2010-2011 school year. The Superintendent recommends adoption of proposed Board Policy 3610, Fund Balance.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

**9.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt,
James C. Romo, Tina L. Kannarr.**

9.2 Public Employee Appointment/Employment/Evaluation

- 9.2.1 Custodian
- 9.2.2 Technology & Information System Technician
- 9.2.3 Cafeteria Helper
- 9.2.4 Library Clerk
- 9.2.5 Teacher
- 9.2.6 Substitute Teacher
- 9.2.7 Administrator

9.3 Public Employee Discipline/Dismissal/Release

- 9.3.1 Instructional Aide
- 9.3.2 Inclusion Aide
- 9.3.3 Cafeteria Helper

9.4 Conference with Legal Counsel – Anticipated Litigation

- 9.4.1 Significant exposure to litigation pursuant to sub division “B” of Government Code Section 59456.9. One potential case.

10. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

11. PERSONNEL

The Superintendent recommends approval of the following personnel items:

- 11.1 Classified Personnel Report No. 07-19-11-01 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

- 11.2 Certificated Personnel Report No. 07-19-11-01 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

- 11.3 Resolution No. 11-12-01 Regarding Layoff of Classified Personnel (supplement)

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

11.4 California School Employees Association Initial Contract Proposal for 2011-2012 (supplement).

The California School Employees Association Initial Contract Proposal for the 2011-2012 school year is submitted to the South Whittier School District for action. The Superintendent recommends acceptance of the California School Employees Association initial contract proposal.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

11.5 Public Hearing: California School Employees Association Initial Contract Proposal for 2011-2012 (supplement 11.4).

A public hearing is in order for the initial proposal as submitted to provide an opportunity for communication on the initial contract proposal by any interested person.

a). Motion to open hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

b). Motion to close hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

12. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held August 9, 2011, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.
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